



One-Time Lease Extension Application Packet

Leasing Section, Division of Oil & Gas
Alaska Department of Natural Resources
550 W 7th Avenue, Suite 1100
Anchorage, Alaska 99501-3563
Email: dog.leasing@alaska.gov
Phone: 907-269-8800



General Instructions

- ✓ Use this application packet to apply for a one-time lease extension under AS 38.05.180(m).
- ✓ ***Rental must be paid*** for the upcoming year and must be kept current while the lease extension application is pending. If the application is denied, any rentals paid for the period after the lease expires will be refunded.
- ✓ If applying on a lease-by-lease basis, use the application “One-Time Lease Extension (Single Lease)” form. If applying for a block of leases, use the application “One-Time Lease Extension (Block of Leases)” form.
- ✓ An application for a one-time lease extension must be received at least 180 days before the expiration date of the primary term.
 - The one-time lease extension bill provides for a transition period immediately following signing of the bill. A lessee of a lease for which the primary term of the lease ends within 180 days after the effective date of the bill that chooses to apply for a one-time extension must apply for the extension 30 days before the end of the primary term of the lease or within 10 days after the effective date of the bill.
- ✓ If a one-time lease extension is granted, upon extension, the annual rental increases to \$250/acre for the last three years of the lease extension. However, the rental may be less than \$250/acre if the lessee has exercised reasonable diligence to explore and develop the lease during the primary term.
- ✓ Before applying for a lease extension, it is recommended that you call the Division of Oil and Gas, Leasing Section, and schedule a pre-application meeting. At the pre-application meeting, be prepared to discuss:
 - History of the lease(s).
 - Concrete proposal for exploring, developing, and bringing the specific lease(s) to production.
 - The working interest owners’ experience and track record of exploring, developing, and bringing leases into production, especially in Alaska, and especially as related to the specific lease(s).
 - The working interest owners’ financial capabilities relative to exploring, developing, and bringing leases into production, especially as related to the specific lease(s).
- ✓ Sections 1-5 of the application form are required. Use Attachments A-C as needed.
- ✓ You may mail the application to the above mailing address, or email it with scanned signature pages to the above email address.
- ✓ In the event the lease is leased by the State together with a private lessor, the applicant will need to contact the private lessor directly for its lease extension application and instructions.
- ✓ Call the division of Oil and Gas, Leasing Section if you have questions.



Application

One-Time Lease Extension (Single Lease)

Leasing Section, Division of Oil & Gas
 Alaska Department of Natural Resources
 550 W 7th Avenue, Suite 1100
 Anchorage, Alaska 99501-3563



Phone: 907-269-8800 Email: dog.leasing@alaska.gov

- | | |
|--|---|
| <ul style="list-style-type: none"> ✓ Use this application if you are applying for a one-time lease extension under AS 38.05.180(m) on a lease-by-lease basis. ✓ File one full application for each lease. ✓ If you have a group of leases that you want to be considered as a block under a single work commitment and bond, use the One-Time Lease Extension (Block of Leases) application. ✓ To be considered for a one-time lease extension, the lease must meet the following conditions: <ul style="list-style-type: none"> • Has never have been extended beyond its original primary term because of commitment to a unit or extension by production in paying quantities. • Original primary term must be less than 10 years. ✓ An application for a one-time lease extension must be received at least 180 days before the expiration date of the primary term. ✓ Sections 1-5 are required. Use Attachments A and B as needed. ✓ Submit application to address above, by email or postal service. | <ul style="list-style-type: none"> ✓ Before applying for a lease extension, it is recommended that you call the Division of Oil and Gas, Leasing Section, and schedule a pre-application meeting. ✓ At the pre-application meeting, be prepared to discuss: <ul style="list-style-type: none"> • History of this lease. • Concrete proposal for exploring, developing, and bringing this specific lease to production. • The applicant's experience and track record of exploring, developing, and bringing leases into production, especially in Alaska, and especially as related to this specific lease. • The applicant's financial capabilities relative to exploring, developing, and bringing leases into production, especially as related to this specific lease. |
|--|---|

SECTION 1 – Lease Information

Lease ADL number:	Effective Date of Lease as Originally Issued:	Expiration Date of Lease as Originally Issued:	Primary Term of Lease as Originally Issued:	Application Filing Date: <i>to be filled in by DNR</i>
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Has this lease ever been extended beyond its original primary term for any reason, including suspension of operations, commitment to a unit, or extension by production in paying quantities? Include extensions granted while the lease was held by other lessees.
 Yes No If yes, explain below:

- | | |
|---|--|
| <ul style="list-style-type: none"> ✓ Below, list all current lessees (working interest owners only). ✓ Ensure that all current lessees are listed. ✓ If submitting by email, scan and email signature pages. | <ul style="list-style-type: none"> ✓ List additional lessees on Attachment A. ✓ Ensure that only persons who are authorized to sign on behalf of the lessee sign the application. |
|---|--|

Lessee 1 (Notification Lessee)			Lessee 2		
Lessee Name			Lessee Name		
Address			Address		
City	State	Zip	City	State	Zip
Phone #	E-mail		Phone #	E-mail	
Lessee Qualification File Number:			Lessee Qualification File Number:		
Company Representative Name (Signed)		Date	Company Representative Name (Signed)		Date
Company Representative Name (Printed)		Title	Company Representative Name (Printed)		Title



One-Time Lease Extension (Single Lease) Application – continued



SECTION 2 - Work and Expenditure History of This Lease

Instructions

- ✓ List in detail the type and amount of work completed or undertaken to date to ***explore, develop, and bring this lease into production***. Please be as specific as possible.
- ✓ Do not include costs such as lease rentals, bonus bids, and other administrative costs of acquiring and holding the lease that are not directly associated with ***exploring, developing, and bringing this lease into production***.
- ✓ You may include work on this lease that was undertaken or completed by other lessees prior to the current lessee acquiring the lease.
- ✓ Attach sufficient documentation of expenditures to show that the work has been completed or undertaken.
- ✓ Clearly mark as confidential any information that is being requested to be kept confidential under AS 38.05.035(a)(8).
- ✓ Under 11 AAC 83.158, a Plan of Operations is required before any operations may be undertaken on or in the leased area. For each work item, list the corresponding Plan of Operations, Miscellaneous Land Use Permit, or other DO&G or DNR authorization. If there is no Plan of Operations, explain on Attachment E – Other Relevant Information.
- ✓ For each work item, indicate if data were collected and if data have been submitted to DO&G. If data have been collected but not submitted, explain on Attachment E – Other Relevant Information.
- ✓ Attach additional sheets if necessary to fully describe previous work on this lease.

Type of work and description	Amount of work completed or undertaken (for example miles of seismic or number of wells drilled)	Expenditures (\$) made for this work	Is work ongoing or completed?		List corresponding Plan of Operations, MLUP, or other authorization			Were data collected? If yes, have data been submitted to DO&G?	
			Ongoing	Complete	Plan of Ops Number	Issued?	Pending?	Yes/No	Submitted?
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									

Total dollar amount expended to *explore, develop, and bring into production* this lease.



One-Time Lease Extension (Single Lease) Application – continued



SECTION 3 – Working Interest Owners' Experience

Instructions

- ✓ Describe the working interest owners' experience and track record of **exploring, developing, and bringing leases into production**, especially in Alaska.
- ✓ If the working interest owners have little or no experience, explain how they intend to acquire the necessary expertise to explore, develop, and bring this lease into production within the proposed lease extension timeframe.
- ✓ Attach additional information if necessary on Attachment E – Other Relevant Information.

SECTION 4 – Working Interest Owners' Financial Capabilities

Instructions

- ✓ Describe how the working interest owners' financial capabilities will enable them to **explore, develop, and bring this lease into production** within the timeframe proposed for the lease extension in Section 5(B). Include specific information on internal and external sources of capital needed, the maturity of discussions with potential investors, and other relevant details.
- ✓ Attach additional information if necessary on Attachment E – Other Relevant Information.
- ✓ If requesting confidentiality under AS 38.05.035(a)(8)(D), attach confidential information separately and clearly mark each page as confidential.



One-Time Lease Extension (Single Lease) Application – continued



SECTION 5 – Proposed Lease Extension, Commitment, and Bond
This proposal is not binding on the state; the state may modify or reject it.
Any lease extension, work commitment, or bond approved by the state becomes binding on the lessee as a condition of the lease.

Instructions

- Checkmarks and instructions for filling out the application, including details on lease extension length, work commitment, and performance bond.

A. Proposed length of time for the lease extension: _____years _____months

B. Proposed specific work commitment:

Table with 7 columns: Type of work and description, Amount of work to be completed, Date by which work will be completed, Is proposed work covered by a Plan of Ops or MLUP (Yes/No), and Will proposed work require a new Plan of Ops, Amendment, or MLUP? (Yes/No).

C. Proposed total dollar amount for the work commitment: \$ _____

D. Proposed performance bond for the work commitment: \$ _____



One-Time Lease Extension (Single Lease) Application – continued



ATTACHMENT A (as needed) – Additional Lessees

Instructions

- ✓ Use this attachment to provide information on additional lessees.
- ✓ List all current lessees (working interest owners only).
- ✓ Ensure that all current lessees are listed.
- ✓ Ensure that only persons who are authorized to sign on behalf of the lessee sign the application.

Lessee			Lessee		
Lessee Name			Lessee Name		
Address			Address		
City	State	Zip	City	State	Zip
Phone #	E-mail		Phone #	E-mail	
Lessee Qualification File Number:			Lessee Qualification File Number:		
Company Representative Name (Signed)		Date	Company Representative Name (Signed)		Date
Company Representative Name (Printed)		Title	Company Representative Name (Printed)		Title
Lessee			Lessee		
Lessee Name			Lessee Name		
Address			Address		
City	State	Zip	City	State	Zip
Phone #	E-mail		Phone #	E-mail	
Lessee Qualification File Number:			Lessee Qualification File Number:		
Company Representative Name (Signed)		Date	Company Representative Name (Signed)		Date
Company Representative Name (Printed)		Title	Company Representative Name (Printed)		Title



One-Time Lease Extension (Single Lease) Application – continued



ATTACHMENT B (as needed) – Other Relevant Information

Instructions

- ✓ Use this attachment to further explain information requested in Sections 1-5.
- ✓ Use this attachment to provide any other relevant information you would like to be considered with your application



Application

One-Time Lease Extension (Block of Leases)

Leasing Section, Division of Oil & Gas
 Alaska Department of Natural Resources
 550 W 7th Avenue, Suite 1100
 Anchorage, Alaska 99501-3563



Phone: 907-269-8800 Email: dog.leasing@alaska.gov

- | | |
|---|---|
| <ul style="list-style-type: none"> ✓ Use this application if you are applying for a one-time lease extension under AS 38.05.180(m) for a block of leases under a single work commitment. ✓ If you have leases that you want to be considered lease-by-lease, use the One-Time Lease Extension (Single Lease) application. ✓ To be considered for a one-time lease extension, each lease to be included must meet the following conditions: <ul style="list-style-type: none"> • Has never have been extended beyond its original primary term because of commitment to a unit or extension by production in paying quantities. • Original primary term must be less than 10 years. ✓ An application for a one-time lease extension must be received at least 180 days before the expiration date of the primary term. ✓ Sections 1-5 are required. Use Attachments A-C as needed. ✓ Submit application to address above, by email or postal service. | <ul style="list-style-type: none"> ✓ Before applying for a lease extension, it is recommended that you call the Division of Oil and Gas, Leasing Section, and schedule a pre-application meeting. ✓ At the pre-application meeting, be prepared to discuss: <ul style="list-style-type: none"> • History of these leases. • Concrete proposal for exploring, developing, and bringing to production this specific block of leases. • The applicant's experience and track record of exploring, developing, and bringing leases into production, especially in Alaska, and especially as related to these specific leases. • The applicant's financial capabilities relative to exploring, developing, and bringing leases into production, especially as related to these specific leases. |
|---|---|

SECTION 1 – Lease Information

Instructions

- ✓ For each lease, complete the following information. Use Attachment C as needed for additional leases.

LEASE _____ OF _____

Lease ADL number:	Effective Date of Lease as Originally Issued:	Expiration Date of Lease as Originally Issued:	Primary Term of Lease as Originally Issued:	Application Filing Date: <i>to be filled in by DNR</i>
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Has this lease ever been extended beyond its original primary term for any reason, including suspension of operations, commitment to a unit, or extension by production in paying quantities? Include extensions granted while the lease was held by other lessees.

Yes No If yes, explain:

- | | |
|---|--|
| <ul style="list-style-type: none"> ✓ Below, list all current lessees (working interest owners only). ✓ Ensure that all current lessees are listed. ✓ If submitting by email, scan and email signature pages. | <ul style="list-style-type: none"> ✓ List additional lessees on Attachment A. ✓ Ensure that only persons who are authorized to sign on behalf of the lessee sign the application. |
|---|--|

Lessee 1 (Notification Lessee)			Lessee 2		
Lessee Name			Lessee Name		
Address			Address		
City	State	Zip	City	State	Zip
Phone #	E-mail		Phone #	E-mail	
Lessee Qualification File Number:			Lessee Qualification File Number:		
Company Representative Name (Signed)		Date	Company Representative Name (Signed)		Date
Company Representative Name (Printed)		Title	Company Representative Name (Printed)		Title



One-Time Lease Extension (Block of Leases) Application – continued



SECTION 2 - Work and Expenditure History of This Block of Leases

Instructions

- ✓ List in detail the type and amount of work completed or undertaken to date to ***explore, develop, and bring this block of leases into production***. Please be as specific as possible.
- ✓ Do not include costs such as lease rentals, bonus bids, and other administrative costs of acquiring and holding the lease that are not directly associated with ***exploring, developing, and bringing this block of leases into production***.
- ✓ You may include work on these leases that was undertaken or completed by other lessees prior to the current lessee acquiring the leases.
- ✓ Attach sufficient documentation of expenditures to show that the work has been completed or undertaken.
- ✓ Clearly mark as confidential any information that is being requested to be kept confidential under AS 38.05.035(a)(8).
- ✓ Under 11 AAC 83.158, a Plan of Operations is required before any operations may be undertaken on or in the leased area. For each work item, list the corresponding Plan of Operations, Miscellaneous Land Use Permit, or other DO&G or DNR authorization. If there is no Plan of Operations, explain on Attachment E – Other Relevant Information.
- ✓ For each work item, indicate if data were collected and if data have been submitted to DO&G. If data have been collected but not submitted, explain on Attachment E – Other Relevant Information.
- ✓ Attach additional sheets if necessary to fully describe previous work on this block of leases.

Type of work and description	Amount of work completed or undertaken (for example, miles of seismic or number of wells drilled)	ADL(s) this work applies to	Expenditures (\$) made for this work	Is work ongoing or completed?		List corresponding Plan of Operations, MLUP, or other authorization			Were data collected? If yes, have data been submitted to DO&G?	
				Ongoing	Complete	Plan of Ops Number	Issued?	Pending?	Yes/No	Submitted?
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										

Total dollar amount expended to *explore, develop, and bring into production* this block of leases.

\$



One-Time Lease Extension (Block of Leases) Application – continued



SECTION 3 – Working Interest Owners' Experience

Instructions

- ✓ Describe the working interest owners' experience and track record of ***exploring, developing, and bringing leases into production***, especially in Alaska.
- ✓ If the working interest owners have little or no experience, explain how they intend to acquire the necessary expertise to explore, develop, and bring this block of leases into production within the proposed lease extension timeframe.
- ✓ Attach additional information if necessary on Attachment E – Other Relevant Information.

SECTION 4 – Working Interest Owners' Financial Capabilities

Instructions

Describe how the working interest owners' financial capabilities will enable them to ***explore, develop, and bring this block of leases into production*** within the timeframe proposed for the lease extension in Section 5(B). Include specific information on internal and external sources of capital needed, the maturity of discussions with potential investors, and other relevant details.

- ✓ Attach additional information if necessary on Attachment E – Other Relevant Information.
- ✓ If requesting confidentiality under AS 38.05.035(a)(8)(D), attach confidential information separately and clearly mark each page as confidential.



One-Time Lease Extension (Block of Leases) Application – continued

SECTION 5 – Proposed Lease Extension, Commitment, and Bond

***This proposal is not binding on the state; the state may modify or reject it.
Any lease extension, work commitment, or bond approved by the state
becomes binding on the lessee as a condition of the lease.***



Instructions

- ✓ In Box A, propose the length of time for the lease extension.
 - For each lease, the total length of the original primary term of the lease plus the lease extension may not exceed 10 years.
- ✓ In Box B, propose the type and amount of work to be completed and deadlines for completing each work element.
 - **The work elements must be directly related to exploring, developing, and bringing this specific block of leases into production.**
 - Specify in detail the type and amount of work to be completed during the requested lease extension.
 - Include a specific timeline for completing each element of the work commitment.
 - Attach additional pages if necessary.
- ✓ In Box C, propose a total dollar amount to be expended during the requested lease extension.
 - Do not include costs such as lease rentals, bonus bids, and other administrative costs of acquiring and holding the lease that are not directly associated with exploring, developing, and bringing this lease into production.
- ✓ In Box D, propose a performance bond.
- ✓ Attach additional information if necessary on Attachment E – Other Relevant Information.

A. Proposed length of time for the lease extension: _____ years _____ months

B. Proposed specific work commitment:

Type of work and description	Amount of work to be completed (for example, miles of seismic or number of wells drilled)	ADL(s) on which the work would take place	Date by which work will be completed	Is proposed work covered by a Plan of Ops or MLUP		Will proposed work require a new Plan of Ops, Amendment, or MLUP?	
				If yes, provide file #	No	Yes	No
1.							
2.							
3.							
4.							
5.							
6.							

C. Proposed total dollar amount for the work commitment: \$ _____

D. Proposed performance bond for the work commitment: \$ _____



One-Time Lease Extension (Block of Leases) Application – continued



ATTACHMENT A (as needed) – Additional Lessees

Instructions

- ✓ Use this attachment to provide information on additional lessees.
- ✓ List all current lessees (working interest owners only).
- ✓ Ensure that all current lessees are listed.
- ✓ Ensure that only persons who are authorized to sign on behalf of the lessee sign the application.

Lease ADL: _____

Lessee			Lessee		
Lessee Name			Lessee Name		
Address			Address		
City	State	Zip	City	State	Zip
Phone #	E-mail		Phone #	E-mail	
Lessee Qualification File Number:			Lessee Qualification File Number:		
Company Representative Name (Signed)		Date	Company Representative Name (Signed)		Date
Company Representative Name (Printed)		Title	Company Representative Name (Printed)		Title
Lessee			Lessee		
Lessee Name			Lessee Name		
Address			Address		
City	State	Zip	City	State	Zip
Phone #	E-mail		Phone #	E-mail	
Lessee Qualification Number:			Lessee Qualification Number:		
Company Representative Name (Signed)		Date	Company Representative Name (Signed)		Date
Company Representative Name (Printed)		Title	Company Representative Name (Printed)		Title



One-Time Lease Extension (Block of Leases) Application – continued



ATTACHMENT B (as needed) – Other Relevant Information

Instructions

- ✓ Use this attachment to further explain information requested in Sections 1-5.
- ✓ Use this attachment to provide any other relevant information you would like to be considered with your application



One-Time Lease Extension (Block of Leases) Application – continued



ATTACHMENT C (as needed) – Additional Leases

Instructions

✓ Use this attachment to provide information on additional leases to be included in the work commitment.

LEASE _____ OF _____

Lease ADL number:	Effective Date of Lease as Originally Issued:	Expiration Date of Lease as Originally Issued:	Primary Term of Lease as Originally Issued:
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Has this lease ever been extended beyond its original primary term for any reason, including suspension of operations, commitment to a unit, or extension by production in paying quantities? Include extensions granted while the lease was held by other lessees.

Yes No

If yes, explain:

- ✓ Below, list all current lessees (working interest owners only).
- ✓ Ensure that all current lessees are listed.

- ✓ List additional lessees on **Attachment A**.
- ✓ Ensure that only persons who are authorized to sign on behalf of the lessee sign the application.

Lessee 1 (Notification Lessee)			Lessee 2		
Lessee Name			Lessee Name		
Address			Address		
City	State	Zip	City	State	Zip
Phone #	E-mail		Phone #	E-mail	
Lessee Qualification Number:			Lessee Qualification Number:		
Company Representative Name (Signed)		Date	Company Representative Name (Signed)		Date
Company Representative Name (Printed)		Title	Company Representative Name (Printed)		Title