

STATE OF ALASKA

DEPARTMENT OF NATURAL RESOURCES Division of Oil and Gas



State Pipeline Coordinator's Section 550 W. 7th Avenue, Suite 1100 Anchorage, AK 99501 (907) 269-8800 <u>DNR.PCO.Records@alaska.gov</u>

The Department of Natural Resources (DNR), Division of Oil and Gas (DOG), State Pipeline Coordinator's Section (SPCS) is responsible for issuing permits applicable to AS 38.35 pipelines. <u>The following text describes</u> information that is required to be filled out by applicants for your application to be considered <u>complete</u>.

Land Use Permits:

- authorize the temporary use of state land or resources;
- can be issued for up to five years;
- do not convey any interest in state land;
- are revocable with or without cause;
- are not transferable; and
- do not constitute waiver of any other state, federal, or local laws.

<u>Complete Land Use Permit Application Packages include the following documents:</u>

- A Land Use Permit application form completed and signed by the applicant;
- A completed Supplemental Questionnaire for Use of State-Owned Uplands if the use or activity includes use of state-owned uplands **including a Site Development Diagram**;
- A completed Supplemental Questionnaire for Off-Road Travel if the use or activity includes travel by or with means that exceed those that are generally allowed; and/or
- A completed Supplemental Questionnaire for Use of State-Owned Waters (Shorelands, Tidelands, and Submerged Lands) if the use or activity includes uses on tide and submerged lands below the mean high tide line in marine environments or uses on state-owned shorelands below the ordinary high-water line in freshwater environments **including a Site Development Diagram**.
- A Site Development Diagram showing each item labeled so that it corresponds with your description in the Land Use Permit and/or Questionnaire. The Site Development Diagram must include:
 - Location Section, Township, and Range lines; North arrow; scale; title; and include a legend (these items may be attached if necessary).
 - **Boundaries** Boundaries and dimensions of proposed area of use and their relation to geographic features, including water bodies, and existing trails or rights-of-way.
 - **Structures and Storage** Location and dimensions of buildings, tent platforms, out-buildings and other improvements, and of equipment parking and storage areas, including snow storage areas.
 - Hazardous Substances Location and dimensions of storage facilities for hazardous substances, including but not limited to oil, lubricants, fuel oil, gasoline, solvents, and diesel fuel. Include method and dimensions of storage (tank, drum, etc.).

Other items that must accompany the application package include:

- **Map** a topographic map or aerial photo of sufficient scale to show the location of the proposed activity.
- **Other Miscellaneous Items**: Items specifically identified and required in any of the supplemental questionnaires.

Completed Land Use Permit Applications must be submitted electronically to the email address below or mailed to the following office:

State Pipeline Coordinator's Section 550 W. 7th Avenue, Suite 1100 Anchorage, AK 99501 <u>DNR.PCO.Records@alaska.gov</u> (907) 269-8800

Statewide TTY – 771 for Alaska Relay or 1-800-770-8973

Prior to issuance of a permit, an applicant is required to submit one or more of the following:

- Use Fees The use fee depends on the type of activity, length of use and the acreage authorized for use. Fees will be applied as set out in 11 AAC 005.
- Survey and Location Surveys are generally not required for land use permits. Many authorizations require a Global Positioning System (GPS) to determine the location of the project. If we determine a survey is required, we will contact you.

ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED

STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES Division of Oil and Gas State Pipeline Coordinator's Section

LAND USE PERMIT APPLICATION

AS 38.05.850

Applicants must complete all sections of this application. In addition, applicants proposing:

- the use of the uplands must also complete the Supplemental Questionnaire for Use of State-Owned Uplands;
- off-road travel must also complete the Supplemental Questionnaire for Off-Road Travel; and/or
- the use of shorelands, tidelands, and submerged lands must also complete the Supplemental Questionnaire for Use of State-Owned Waters.

Other items that must accompany the completed application are:

- a topographic map or aerial photo showing the location of the proposed activity;
- additional items identified and required in any supplemental questionnaire(s) to this application; and
- additional pages if more space is necessary to answer the questions completely.

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(Applicant please provide if known)

Applicant Information:

Name:	Contact Person:
Mailing Address:	Work Phone:
<u> </u>	
Email Address:	

LAS #: _____ Land Use Permit Application Form 102-1084A (Rev. 9/21 - For SPCS Use, Rev. 3/24) If you are applying for a corporation, give the following information. If this information has already been provided to the State Pipeline Coordinator's Section, please note that. Name, address and place of incorporation:

Is the corporation qualified to do business in Alaska? Yes \Box No \Box

If yes, provide name, address and phone number of the resident agent:

Duration of Pro	oject: The proposed activ	ity will require the use	e of state land for:	(Check one)		
A single term of less than one year. Beginning month:				Ending month:		
A multi year term for up to 5 years. Beginning year:				Ending year:		
lf multi year an	d seasonal, mark months	of use in each year.				
🗆 Jan, 🗌 Feb	o, 🗌 Mar, 🗌 Apr, 🗌 N	lay, 🗆 Jun, 🗆 Jul,	🗆 Aug, 🛛 Sept,	🗆 Oct, 🗌 Nov, 🗌 Dec		
Project Locatio	on:					
Latitude/Longi	tude or UTM:				or	
Section:	Township:	Range:	Meridian:			
Section:	Township:	Range:	Meridian:			
Proposed proje	ect will require the use of u	up to	acres.			
(Use the box be	elow for additional sectior	ns, or to list all sectior	ns, or add addition	al sheets to list all sections that	at apply.)	

Project Description: Describe in detail your intended use of state land. (State land also includes all tide and submerged lands beneath coastal waters and all shorelands beneath other navigable waterbodies of the state.) Discuss development and activities. (Attach additional pages as necessary.)

Should a portion of the permitted area be closed to the general public? Yes \Box No \Box . If yes, explain which portion and provide justification for exclusive use.

Site Description: Briefly describe the current condition of the proposed site of use, noting any trash, garbage, debris or signs of possible site contamination. (If significant, we recommend you provide pictures to establish initial conditions.)

Are there improvements or materials on the site now? Yes \Box No \Box If yes, briefly describe the improvements, their approximate value, and who owns them. (We recommend you provide pictures of improvements.)

Describe the natural vegetation – ground cover, trees, shrubs – and any proposed changes. Describe the location of any estuarine, riparian, or wetlands and any noticeable animal use of area.

Site Access: Describe how you plan to access the site, and your mode of transportation.

If your access is by aircraft, specify the type and size of aircraft:

To access the site,	the aircraft	is equipped	with floats		wheels		skis	\Box .
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Number of people:

- 1. Indicate the number of employees and supervisors who will be working on the site. _____
- 2. Indicate the number of persons who will be using the site per year or season. _____
- 3. Indicate the number of days the site will be used per year or season. ______

Environmental Risk / Hazardous Substances: In the course of your proposed activity will you generate, use, store, transport, dispose of, or otherwise come in contact with toxic and/or hazardous materials, and/or hydrocarbons?

Yes \Box **No** \Box . **If yes**, please describe:

The types and volumes of fuel or other hazardous substances present or proposed:

The specific storage location(s):

The spill plan and prevention methods:

If you plan to use either above or below ground storage containers (like tanks, drums, or other containers) for hazardous material storage, answer the following questions for each container:

Where will the container be located?

What will be stored in the container?

What will be the container's size in gallons? _____

Give a description of any secondary containment structure, including volume in gallons, the type of lining material, and configuration:

Will the container be tested for leaks? Yes \Box No \Box .

Will the container be equipped with leak detection devices? Yes \Box No \Box . If no, describe:

Do you have any reason to suspect, or do you know if the site may have been previously contaminated?

Yes No I . **If yes**, please explain:

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Jignuture			ullion zeu	I CDI CJCI	ILULIVC.

Title

Date

This form must be filled out completely and submitted with the applicable fees. Failure to do so will result in a delay in processing your permit. AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(8) and confidentiality is requested, AS 43.05.230, or AS 45.48). Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.56.210.

In submitting this form, the applicant certifies that he or she has not changed the original text of the form or any attached documents provided by the Division. In submitting this form, the applicant agrees with the Department to use "electronic" means to conduct "transactions" (as those terms are used in the Uniform Electronic Transactions Act, AS 09.80.010 – AS 09.80.195) that relate to this form and that the Department need not retain the original paper form of this record: the department may retain this record as an electronic record and destroy the original.