



## Geophysical Activity Completion Report Form Instructions

### General Information

The attached Geophysical Activity Completion Report is designed to track changes in the permitted program over the course of the survey and initiate fulfillment of the data submittal requirement.

### Instructions for the Geophysical Activity Completion Report

1. The gray areas have been completed with information from the Miscellaneous Land Use Permit (MLUP) noted for you. If you downloaded the form from the Division website, please see contact the person listed below for assistance in completing the gray areas.
2. Please complete all the white areas of the form and sign before submitting to the Division. This allows us to confirm and gather additional information regarding the survey(s) acquired under the MLUP. It is critical that the data owner, often the same as the client, information be completed. Per the MLUP, as authorized by 11 AAC 96.210 the permittee is required to submit seismic exploration data and stratigraphic well test data as a condition of the MLUP. The data owner will be copied on requests for data under this provision.
3. A note on item 25, Final Survey Coverage: this information might be much easier to fill in if you anticipate gathering it from the very beginning.
4. You should continue to file the narrative style completion reports with the Division's Permitting Section.

After receiving the Geophysical **Activity** Completion Report (GACR), the Division will send the Geophysical **Processing** Completion Report (GPCR). When this **Processing** report form is sent to you, you may need to forward it to those who will be preparing it and the data submittal. The GACR, GPCR, and associated datasets and correspondence should be either hand-carried by bonded courier or mailed by registered mail to:

Attn: Resource Evaluation Section – Geophysical  
ADNR, Division of Oil & Gas  
550 W. 7<sup>th</sup> Avenue, Suite 1100  
Anchorage, AK 99501-3510

Phone: 907-269-0137  
Email: [dog.seismic@alaska.gov](mailto:dog.seismic@alaska.gov)

In the future, we anticipate including this process in our database, automating the forms, and other improvements to eliminate some of the confusion which naturally occurs as these projects progress. If you have any comments, suggestions, or observations please share them with us.

Thank you in advance for your cooperation. If you have any questions, please contact the individual listed above.