**Division of Oil and Gas**

**Unit Plan of Operations General Permit**

**Request to Operate:**

To be considered for operations under this approval, an applicant must submit, in writing, a request to utilize the General Permit for discrete activities within the scope of the General Permit.

**Procedure:**

Before commencing any activity under the General Permit, a unit operator must submit the following application and a written notice of intent requesting authorization for activities to be considered under this General Permit. Applications should be submitted at least 15 days before the anticipated start date. Within seven days after filing the notice, the Division will notify the company in writing if the proposed activities qualify under the General Permit. The Division will identify any activities that do not meet the requirements for approval under the General Permit and recommend a Plan of Operations amendment application, as appropriate.

Activities may be authorized under the General Permit, provided they meet the following criteria:

**Activity Qualifications:**

1. Must take place within the footprint of an existing road or pad authorized by a Unit Plan of Operations (LONS, LOCI, LOAK);
2. May be singular or in combination with other activities meeting the Activity Description, provided all activities are discrete and minimal in nature and not related components of a larger project for which a plan of operations amendment decision would be more appropriate; and
3. Must be within an Oil and Gas Unit and performed by the Unit Operator or Unit Operator with existing infrastructure within that unit authorized through a Unit Plan of Operations.

**Activity Description:**

Work to be permitted under the scope of the General Permit may include high-volume minor improvements that support new installation, modification, replacement, or removal of authorized infrastructure, as well as routine maintenance necessary for ongoing operations.

Examples include:

On-pad trenching, excavation, erosion control, and replacement of existing culverts; gravel and equipment staging areas; installation of utility poles and anchors; electrical switches, power and fiber optic cables, trays, and junction boxes; vertical support members, thermosyphons, and elevated piping; envirovacs, office trailers, and conex containers; bull rails, guard rails, bollards, safety barriers and signage; firewater systems; stairs, covered and elevated walkways; well tie-in activities, valves, and associated piping; routine maintenance of offshore production facilities and platforms including installation of cranes, temporary drilling and testing equipment, instrumentation, heating and venting, pumps, containment and drainage, and safety equipment. Other infrastructure and support activities may be considered on a case-by-case basis.

Examples of activities not included:

Abandonment, rehabilitation, remediation, or restoration activities; stationary skids and modules, tents, labs and buildings; installation or replacement of sub-marine piping or structures; activities occurring across multiple authorizations or locations; non-Unit activities not in direct support of existing Unit authorizations and infrastructure; off-pad activities.

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| 1. Unit Operator | 2. Applicant |
| Operator Name: Enter Operator NameOperator Contact: Enter Contact NameMailing Address: Enter Mailing Address Phone: Enter Phone NumberEmail: Enter Email | Name: Enter Applicant Name Title: Enter Title Mailing Address: Enter Mailing AddressPhone: Enter Phone NumberEmail: Enter Email |
| 3. Oil and Gas Unit: Enter Unit |
| 4. Facility or Project Site: Enter Site Information |
| 5. Coordinates (Lat, Lon; DD format to 6 sig. figures, NAD83): Enter Coordinates |
| 6. Existing Lease Operation (LONS [ ]  LOCI [ ] LOAK [ ] ) number: Enter Number |
| 7. Project Name: Enter Project Name |
| 8. Project Start Date: Enter Project Start Date |
| 9. Project description: [ ]  mark if included in attached documentEnter Project Description |
| 10. Project map(s): [ ]  mark if included in attached document |