

STATE OF ALASKA

DEPARTMENT OF NATURAL RESOURCES

DIVISION OF OIL AND GAS

SARAH PALIN, GOVERNOR

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QUALIFYING TO APPLY FOR GEOTHERMAL TRACTS

Every individual, association or partnership, corporation, or person authorized to act on behalf of another party must qualify with the Division of Oil and Gas (DO&G) prior to applying for a geothermal tract.

In order for applications to be accepted, the following information and documents **must** be on file with DO&G:

1. Individual

- a. In the case of an individual, a signed and dated statement including the applicant's name, current address, telephone number, e-mail address (if used) and a certification that the applicant is of the age of majority and a citizen of the United States or an alien qualified under AS 38.05.190; and
 - 1) In the case of a guardian, trustee, or other legal representative of a person, a certified copy of the court order authorizing the representative to act in that capacity and to fulfill on behalf of the person all obligations arising under the lease or permit, and the representative's certification of the age of the person and the representative; or
 - 2) In the case of an agent acting on behalf of an individual, an original or certified copy of a notarized power of attorney authorizing the agent to act on behalf of the individual.

2. Corporation

- a. In the case of a corporation, the corporation's current name, mailing address, phone and fax number, and e-mail addresses; and
 - 1) A list of the individuals authorized to act on its behalf with respect to the application; and
 - 2) An original or certified copy of a notarized power of attorney authorizing any agent who is not a current officer but who has been authorized by the corporation to act on its behalf with respect to the application; and
 - 3) A **2008** certificate of compliance (Certificate of Good Standing) for a corporation qualified to do business in Alaska or, if qualifying for the first time, either:

- (a) A Certificate of Authority for a foreign corporation (Certificate of Registration for a foreign LLC) qualified to do business in Alaska (a foreign corporation is a corporation incorporated outside Alaska); or
- (b) A Certificate of Incorporation for a domestic corporation (Certificate of Organization for a domestic LLC) qualified to do business in Alaska.

The certificate of compliance (Certificate of Good Standing) provides written proof that the corporation has paid all taxes, complied with all applicable laws and thus remains qualified to do business in the state. It is the applicant's responsibility to ensure that the required certificate is filed with DO&G.

The required Alaska Certificate of Good Standing, Certificate of Authority, or Certificate of Incorporation must be requested from the Alaska Department of Commerce, Community and Economic Development (DCC&ED). You may purchase the certificate online at www.dced.state.ak.us/occ/. For information on obtaining a certificate by mail write the DCC&ED, Corporations Section, PO Box 110808, Juneau, AK 99811-0808; email: corporations@commerce.state.ak.us or call (907) 465-2530. Upon proper application, the DCC&ED will issue the requested certificate. Please allow ten days for the processing of the certificate.

3. Partnership, joint venture, or other unincorporated association

A partnership, joint venture, or other unincorporated association must file a statement describing the business relationship between the members of the association, joint venture or partnership; and the documents required for individuals or corporations for each participant as appropriate.

Materials previously filed with DO&G, if current and accurate, may be used by referring to the filing date of the previously filed material and by providing a statement as to any material changes or amendments. It is the applicant's responsibility to ensure that all pre-qualification requirements are fulfilled. Failure to provide DO&G with any of the above required documents or information may result in disqualification and the rejection of any applications submitted. For additional qualification information, please contact Dawn Greenan at (907) 269-0138 or email dawn_greenan@dnr.state.ak.us.