

**Assignment Packet B for Supplementation of the
Application for Assignment of Working Interest or Initial Separation
of Overriding Royalty Interest in State of Alaska
Oil and Gas, Gas Only, or Geothermal Leases**



Division of Oil & Gas
Alaska Department of Natural Resources
550 W 7th Avenue, Suite 1100
Anchorage, Alaska 99501-3563
Phone: 907-269-8800 Email: dog.leasing@alaska.gov



General Information and Instructions

This packet is intended as a supplement for use with Packet A, the Application for Assignment of Working Interest or Initial Separation of Overriding Royalty Interest, and is designed to facilitate the transfer of working interest or initial separation in multiple leases. The packet can accommodate 25 leases. However, applicants may save as many copies of the document as necessary to complete their transfer application.

Submit one copy of each Lease Assignment Detail Sheet.

Each sheet must:

- Have one ADL number listed. The segment should be filled in if the transfer is for a specific segment.
- Contain the assignor's current ownership (five or fewer digits to the right of the decimal unless previously approved), amount to be assigned, the amount the assignor is retaining, and any existing overriding royalty interest being transferred. The initial separation of overriding royalty interest field should be completed as necessary when applicants are creating a new overriding royalty interest.
- Include the correct lease legal description for the land being transferred. Legal descriptions can be obtained from the on-line Alaska Department of Natural Resources Land Administration System. Only the legal description for the lease should be included. **Do not** submit the unit or participating area legal description or include reference to any unit or participating area. Applications containing this information will be returned to the applicants for corrections.

Effective July 1, 2018, a \$300 **filing fee** is required for the transfer of a single lease. For each additional lease filed as part of a single package, from the same assignor and to the same assignee, transferring the same percentage, the fee is \$100 per additional lease. In cases where there are different ownership percentages being assigned in a single package, the \$300 fee will apply to the first lease transferring a different percentage, and any additional leases transferring the same amount will require the \$100 fee. (Example: Transferring 10 leases at 25% and 5 leases at 15% the fees would be as follows: \$300 + (9 x \$100) and \$300 + (4 x \$100) for a total of \$1,900). Fees may be paid by including a check or money order made payable to the Department of Natural Resources.

Final Packet Submission

The final assignment application packet should include:

- Cover letter (optional).
- Completed Assignment Packet A, including three original signed copies of the application's signature page, regardless of the number of leases being transferred.
- One copy of Packet B Lease Assignment Detail Sheets, as necessary.
- A check or money order payable to the Department of Natural Resources for the appropriate filing fees.

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Segment:

	Assignor's Current Ownership	Amount to be Assigned	Assignor is Retaining
Working Interest			
Existing Overriding Royalty Interest			
Initial Separation of Overriding Royalty			

Approved	Denied	DNR USE ONLY

Ownership percentage must be expressed in decimals with five or fewer digits to the right of the decimal unless previously approved.

LANDS AFFECTED by this assignment of interest: T _____, R _____, _____ Meridian

Containing _____ acres, more or less

DO&G
SIGNATURE

Chantal Walsh, Director
Division of Oil & Gas, State of Alaska

Effective Date

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